

STUDENT INFORMATION



GENERAL INFORMATION

Student Name/Nickname	Date of Birth	Sex/Gender Preference	How did you hear about us?
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Home Address	Email Address Should we add you to our mailing list? Yes or No		
<input type="text"/>	<input type="text"/>		

CONTACT INFORMATION

Parents' Names	Phone Numers	Let us know which is primary number
Parent/Guardian:	Home:	Cell:
Parent/Guardian 2:	Home:	Cell:
Emergency Contact (other)		
Permission to be signed in/out by other than parent?	#1	#2

HEALTH AND EDUCATIONAL INFORMATION

Does the student have any allergies or sensitivities we should be aware of? (Materials, fabrics, glue, clay, food, etc.)

Does your child have any anxieties/learning differences we should be aware of?

PHOTO POLICY

Do we have permission to use your child's image for our promotional materials, web and social media sites?	Yes	No
Do we have permission to use your child's artwork for our promotional materials, web and social media sites?	Yes	No

STUDIO ATTENDANCE AND SAFETY POLICIES

I understand the following policies:

Sign in/out: For safety reasons, a parent must sign their child(ren) in/out of class noting times. If another caregiver is providing transportation, a parent must notify Art Matters Studio and the caregiver may be asked to present identification.

Arrival/Departure: Students are to arrive no more than 10 minutes prior to class. If the student arrives 10 or more minutes after class start time, they may not be admitted to class after one incident and no make-up class will be granted. Students are to leave no more than 5 minutes after class time ends. You will be charged \$1.00 per minute over the 5 minute grace period.

Illness: If a student is sick, we must be informed at least 1 hour before class time. If that class has been pre-paid, a matching-length make-up may be scheduled within one month from the original class. No refunds are offered for failure to attend for reasons unrelated to health.

For those enrolled in a 7-week session, the same call-in rules apply with the following stipulations. The student may come to a matching-length weekend class. There is no guarantee of same class or project. This make up class must occur during the same 7-week session. No refunds if student fails to attend for reasons unrelated to health.

If an 8 pack of classes is purchased, all 8 classes must be used within three months of the purchase date. If all 8 classes are not used within the three month time period, the remaining balance of the unused classes will be retained by Art Matters Studio and not credited to future classes. No exceptions.

Behavior: We do not tolerate negative comments, name calling, teasing or aggressive behavior among students. We will talk to a student on first incident; with a parent or caregiver, on second incident. Three incidents may result in dismissal from the class without refund.

Cancellations: If minimum enrollment for a class is not met one week prior to the start date of class, the class will be canceled and refunds will be issued if a deposit or class fee was paid in advance.

Parent Signature _____